



Email balloting for weekend golf

The procedures of email balloting for weekend golf are as follows:

1. Balloting for play on Saturday, kindly email ballotsat@keppelclub.com.sg
2. Balloting for play on Sunday, kindly email ballotsun@keppelclub.com.sg
3. Balloting for play on Public Holiday, kindly email ballotph@keppelclub.com.sg
4. In your email, please indicate the following information:
 - a. Indicate either AM or PM Session
 - b. Name and membership number of the person who booked the flight
 - c. Name and membership number of the other flight members, and/or name(s) of guest(s)
 - d. Contact number of the person who made the booking
5. For balloting requests via email, the entry period is from Monday to Friday. All balloting requests via email must reach Keppel Club by Friday midnight.
6. Be sure to coordinate with your flight mates so that your name appears on only ONE ballot per weekend day, whether by email or written ballot, so you will not be penalised with the forfeiture of your ballot or your flight.
7. Keppel Club reserves the right to reject any incomplete entry and its decision is final.

There will be no change to the existing procedures for in-person request at the Golfing Office.

Balloting is to be carried out as usual on Saturdays at 2 pm for both in-person and email requests.

An illustration of the timeline for this new golf balloting process is shown below:

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Week 1	Balloting registration period					Balloting day	
Week 2	Queue Booking					Game days	